

Section I. Contract Information

Contract Number: 12DB-P5-04-55-01-K 53		Beginning Date: 12/15/2012	Ending Date: 12/15/2013	Local Government's DUNS Number: 829978514	
Recipient: Nassau County Board of County Commissoiners		Local Contact: Shane Whittier		Phone Number: 904-491-7330	
1. Indicate how the project was carried out (administration and construction):			Grantee Employees <input type="checkbox"/>	Contractors <input type="checkbox"/>	Both <input checked="" type="checkbox"/>
2. Indicate how beneficiary data was collected:				Census <input checked="" type="checkbox"/>	Survey <input type="checkbox"/>
3. Enter the Census Tract(s) and/or Block Group(s) for service area(s):			Census Tract(s) 050501	Block Group(s) 5	
4. If location of activities has changed since the initial award was made, and a revised map was not previously submitted, is a map included?				Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. Is a Property Management Register included?				Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
6. If an infrastructure project, is an engineering certification included?				Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
7. Is the project located in a Historic District?				Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
8. Is the project located in a Presidentially Declared Disaster Area?				Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
9. Is the project a Brownfield Activity?				Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
10. Did the local government provide the assistance (to the beneficiaries) in the form of a loan or a grant?		Grant <input checked="" type="checkbox"/>	Loan <input type="checkbox"/>	Deferred, forgivable loan <input type="checkbox"/>	
11. If a loan, indicate:	Interest Rate % N/A	Monthly Loan Amount \$ N/A	Amortization Period in Months N/A		
12. List all other funds, along with the source, used to support the activities funded with this grant:					
		Source		Amount	
Local Funds (i.e., General Revenue)		Town of Hilliard		\$52,870.92	
Grant(s)					
Private Funds (i.e., Participating Party, etc.)				\$	
Loan(s)				\$	
Other, including Program Income (Specify)				\$	
13. Will the project result in program income? <i>Program income earned as a result of Small Cities CDBG and Disaster Recovery grants, but not expended before closeout must be returned to DEO. Make check payable to the Department of Economic Opportunity – CDBG Program and include it with the Closeout.</i>				Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• If program income has already resulted, indicate amount:				\$N/A	
• Indicate amount of program income that has been expended to date:				\$N/A	
15. Does the local government have CDBG Funds on hand? If yes, you cannot close the contract.			If yes: \$	No <input checked="" type="checkbox"/>	
16. Has a final Request for Funds been submitted? If not, you cannot close the contract.				Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Section II. Public Services, Public Facility and Infrastructure

(To be completed by Commercial Revitalization, Disaster Recovery and Neighborhood Revitalization grant recipients. If water/sewer hookups were provided, please complete Section IV.)

1. Service (Housing Counseling, etc.)	
a. Number of persons with new access to this service or benefit	N/A
b. Number of persons with improved access to this service or benefit	N/A
c. Number of persons now receiving a service or benefit that is no longer substandard	N/A
2. Public Facility or Infrastructure Improvement (i.e., Water and Sewer Facilities, Drainage, Street Paving)	
a. Number of persons with new access to this type of public facility or infrastructure improvement	2657
b. Number of persons with improved access to this type of public facility or infrastructure improvement	2657
c. Number of persons served by public facility or infrastructure that is no longer substandard	2657

Section III. Commercial Revitalization and Economic Development (N/A)

***Recipients of Commercial Revitalization grants should only respond to items with an asterisk (*).**

*Number of businesses assisted with commercial facade treatment	N/A
*Number of businesses assisted that provide goods or services to meet the needs of a service area, a neighborhood, or a community	N/A
*Number of businesses assisted	N/A
Number of new businesses assisted	N/A
Number of existing businesses assisted	N/A
Number of existing businesses expanding	N/A
Number of existing businesses relocating	N/A
Number of full-time positions created	N/A
Number of full-time positions retained	N/A
Number of full-time low/mod positions created	N/A
Number of full-time low/mod positions retained	N/A
Number unemployed prior to taking jobs created by this activity	N/A
Number of retained jobs with employer-sponsored health care benefits	N/A
Number of jobs created with employer-sponsored health care benefits	N/A
Enter in the spaces below the number of jobs created by type:	
Officials and Managers	N/A
Sales	N/A
Operatives (semi-skilled)	N/A
Professional	N/A
Technicians	N/A
(unskilled) Service workers	N/A
Office and Clerical	N/A
Craft workers (skilled)	N/A
Laborers	N/A
*For each business assisted, enter the business name and DUNS #:	
Business N/A	DUNS # N/A

Please note that Commercial Revitalization projects which consist of activities other than façade improvements (i.e., sidewalks, street paving, etc.) provide a benefit to businesses. Therefore, the number of business assisted must be reported. A DUNS number is required for each.

Section IV. Housing (N/A)

(To be completed by Small Cities CDBG and Disaster Recovery Program grant recipients if housing activities were undertaken. If water/sewer hookups were provided, please complete all information requested in Section IV.)

Number of single family houses rehabilitated	N/A	
Number of single family rental houses addressed	N/A	
Number of single family home-owner houses address	N/A	
Number of single family one-for-one replacements	N/A	
Number of multi-family properties addressed	N/A	
Number of units within the multi-family properties	N/A	
Number of permanent displacements/relocations	N/A	
Number of units occupied by the elderly	N/A	
Number of units with female head of household	N/A	
Number of units made handicapped accessible	N/A	
Number of units qualified as "energy star"	N/A	
Number of units brought into compliance with lead safety requirements	N/A	
If applicable, number of beds created in overnight shelter or emergency housing	N/A	
Did the activity involve rental housing?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Did the project include:		
• Installing security devices	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Installing smoke detectors	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Performing emergency housing repairs	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Providing supplies and equipment for painting houses	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Operating a Tool Lending Library	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Mitigation to prevent future damages (strengthened roof, doors, windows, elevations, etc.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The form on the next page relates to housing units addressed, including those that were provided water/sewer hookups. **Please note that beneficiaries of housing units are measured in households (HH), not the number of people living with the household. Race and ethnicity also applies to the head of households (HH).**

Section V. STATUS OF ACCOMPLISHMENTS AND EXPENDITURES (Use additional pages if necessary)

National Objective 1-L/M 2-Urgent Need 3-Slum & Blight	(A) Activity #	(B) Activity Name	(C) IDIS # (for Small Cities CDBG)	(D) CDBG Accomplishments		(E) Current Approved CDBG Budget	(F) CDBG Funds Received To Date	(G) Other Leverage Funds Expended	
				DEO Use Only	Contracted				To Date
2	21A	Administration		N/A	N/A	\$3,008.90	\$2,362.09	\$0	
2	21B	Engineering		N/A	N/A	\$7,855.05	\$7,455.26	\$0	
2	03I	Thomas Creek De-snag, Flood & Drainage		1538LF	2076LF	\$195,954.15	\$195,954.15	\$0	
2	03J	Sewer Line Replacement (later amended to Manhole repair)		1 Unit	1 Unit	\$44,707.58	\$44,707.58	\$52,870.92	
2	03J	Water Line Replacement (canceled)				\$	\$	\$	
						\$	\$	\$	
						\$	\$	\$	
	TOTALS					\$251,525.68	\$250,479.08	\$52,870.92	
	J. Total CDBG Approved Budget:	Total of Column (E)					\$251,525.68		
	K. Total CDBG Funds Received To Date:	Total of Column (F)					\$250,479.08		
	L. Refund Due to DEO: difference	If Line (F) is greater than Line (E) indicate the					\$0.00		
	M. Amount to be Deobligated: difference	If Line (E) is less than Line (F) indicate the					\$1,046.60		

Section VI. BENEFICIARY DATA - Do not enter Administration or Engineering. Beneficiaries of housing units are measured in households (HH), not number of people living in household.

			Activity #03J	Activity #03I	Activity #03J	Activity #	Activity #	Activity #				
Total Beneficiaries Proposed			109	2382	275							
Total Beneficiaries Actual			0	2382	275							
LMI Beneficiaries Proposed			109	1932	275							
LMI Beneficiaries Actual			0	1932	275							
VLI Beneficiaries Proposed			0	450	0							
VLI Beneficiaries Actual			0	450	0							
Female			N/A	N/A	N/A							
Disabled			N/A	N/A	N/A							
Female Head of HH			N/A	N/A	N/A							
Elderly			N/A	N/A	N/A							
RACE	For Housing Grants Only- Enter Summary Information from Page 6		Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity
	# Owner Occupied	# Renter Occupied										
White	N/A	N/A	116	N/A	N/A	N/A	N/A	N/A				
African American	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
Asian	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
American Indian or Alaskan Native	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
Native Hawaiian Pacific Islander	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
American Indian or Alaskan Native and White	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
Asian and White	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
African American and White	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
American Indian/Alaskan Native and African American	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				
Other Multi-racial	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A				

Section VII. PROPERTY MANAGEMENT REGISTER (N/A)
 ATTACHMENT A (IF REQUIRED)

Recipient		Contract End Date			
Contract Number		Local Contact			
	1	2	3	4	5
Description of Property or Type of Equipment					
Identification Number					
Date of Purchase or Acquisition					
Total Cost of Property	\$	\$	\$	\$	\$
CDBG Cost	\$	\$	\$	\$	\$
CDBG % of Total Cost					
Physical Location					
Condition (New or Used)					
Residual Value	\$	\$	\$	\$	\$
Disposition Date					
Disposition Amount	\$	\$	\$	\$	\$
Method of Disposition					

Section VIII. CLOSEOUT APPROVAL

I certify that, to the best of my knowledge, all activities undertaken by the local government with funds under this grant agreement have been carried out in accordance with the grant agreement, that proper provision has been made for the payment of all paid costs identified; that the State of Florida is under no obligation to make further payment to the local government under the grant agreement in excess of the amount identified on Line J of the STATUS OF ACCOMPLISHMENTS AND EXPENDITURES form submitted with this closeout report; that every statement and amount set forth in this instrument is true and correct as of this date; that all required audits as of this date have been submitted and approved; and I acknowledge that DEO reserves the right to recover any disallowed costs identified in an audit completed after this closeout.

Chief Elected Official or Authorized Designee


Signature

Barry V. Holloway, Chairman

Name and Title

February 19, 2014

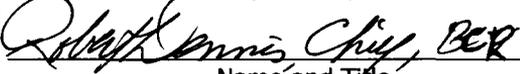
Date

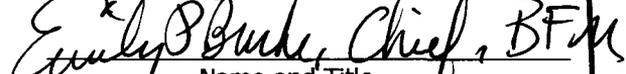
For DEO use only:

Approval of this Closeout Package authorizes the deobligation of unexpended CDBG contract funds in the amount of \$ 1,046.60.

Division of Community Development

DEO Finance and Accounting Section


Name and Title


Name and Title

4-4-14

Date

3/31/14

Date